The meeting was called to order by Dr. Fantone at 7:40 am.

**Updates**
- Dr. Fantone announced that 92.5% of the class has responded to the third-year survey – an increase from 20% last year. Dr. Novak offered to provide the third-year students with lunch in appreciation of their participation.
- Christian Reintgen reported that first-years have just completed their week-long preceptorships, are in day two of the renal block, and are getting ready for summer and, for the MSRP.
- Dr. Fantone reported there were over 90 posters presented on Medical Student Research Day, May 7th.
- Michael Tudeen reported for the third-year students: they are finishing their last rotation, and have enjoyed working with the first-years. The LCME survey has approximately an 80% response from all the classes with May 15th being the deadline.
- Dr. Fantone reported that May 15th is also an important date for the Admissions office – students holding multiple acceptances will have to declare. Currently we have a class of about 168 and will expect to drop 20-25 students from the wait list. The PHD program, though only targeting 35 new students, has 44 students coming in.
- Dr. Fantone said that the Clerkship Directors and Coordinators have done a tremendous job putting together the third-year experiences and ensuring that everyone has a quality experience.

**LCME Update: Response to previous citations (attachment)**
- Dr. Fantone reported that the majority of the subcommittees have submitted their reports. A task force has been working to synthesize the reports into the five major sections which are limited to 35 pages.
- Dr. Fantone presented an example of the format of the presentation for the self-study, and a summary of the LCME 2007 concerns and UF COM responses. **Dr. Fantone asked members to review the COM responses and inform him of any inaccuracies, duplications or any other required edits, or clarifications.**
  - The LCME site visit is scheduled February 22-25, 2015.

**Medical Education Week**
- Dr. Fantone said there are tentative plans to move Med Ed Week 2015 from February to the last week of March, due to the February-scheduled LCME visit. Research week will be held in February.
**Maren Room**
- Dr. Novak reported that the student’s Maren Room will stay located in the HSC Building but, beginning this week, will be completely remodeled, and will include a flat screen TV, Wi-Fi enabled blue ray, new artwork displays, new furniture, and new identified spaces for special activities, e.g., yoga, reading, music.

**Orientation and CLGs**
- Dr. Novak reported that this year’s third-year orientation was very different; a full week of activities beginning with a few didactic sessions and continuing with some integrated active learning; completion of VA-required documentation; presentation of some clerkship information; a lecture by Dr. Hatch on Feedback, and a lecture by Dr. Fitzgerald on caring for Vets. Also, collaborative learning groups had the first of five sessions occurring in the third year, including leadership and professionalism workshops.
- 27.13

Meeting adjourned 8:35 am.

Next Meeting: June 10, 2014, 7:30-9:00 am, Room C2-41A, videoconference to Jacksonville Borland Library